

Appeal Committee

1. The Appeal Committee

1.1 Membership

The committee shall consist of: Three Partnership Headteachers who have had no previous involvement with the issue raised

1.2 Chairperson

To be elected by the Appeal Committee each time it meets

1.3 Quorum

Three Members (The committee must sit as a panel of three, as the tribunal that will resolve the issue in hand).

1.4 Meetings

As and when necessary

1.5 Minutes

Meetings are to be minuted and circulated to the members of the tribunal only and a central copy held in confidential place

1.6 Outcome

It shall be the duty of the committee chairperson to communicate in writing within two working days the Tribunal's decision to the parties centrally involved with the issue in hand.

2. Terms of Reference

2.1 A trainee or staff member has a right of appeal against any decision made at a Hearing under the Consortium's Capability, Discipline or Grievance Procedures (Appendix N) or the Assessment Board (Appendix L7).

2.2 A trainee or staff member making an appeal against any decision made at a Hearing under the Consortium's Capability, Discipline or Grievance Procedures or the Assessment Board should submit their appeal to the Director within 14 days of being notified of the outcome.

2.3 The Appeal Panel will meet to hear such formal Appeals, as and when the need arises.

2.4 The Appeal Panel – one of three Partner Schools' Headteachers – shall act as an impartial tribunal. It will ensure that the parties involved in the disputed issue are heard in turn and within the timescales identified under the relevant procedure.

2.5 The Appeal Panel's decision shall be final, subject to an employee's rights at Law.